



Private School Accreditation Application 2018-2019 School Year

This is an Accreditation Renewal Application

Private Schools that are currently accredited with the FCCPSA, and require a site visit during the 2018-2019 academic school year.

Part A: Contact Information

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| School Name: _____ |
| State of Florida Number: _____ Number of enrolled Students: _____ |
| Web Site URL: _____ |
| Physical Address: _____ |
| City: _____ Zip: _____ County: _____ |
| Mailing Address: (if different) _____ |
| City: _____ State: _____ Zip: _____ County: _____ |
| Office E-Mail: _____ Email Contact Person: _____ |
| Office Phone: _____ Office Fax: _____ |
| Name(s) of any other agencies with which you are registered: _____ |
| _____ |

Part B: Administrative Contact Information:

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|---|
| Administrator: _____ |
| Cell Phone: _____ E-Mail: _____ |
| Additional Contact (Name/Position): _____ |
| Cell Phone: _____ E-Mail: _____ |

Part C: Accreditation Process:

Completion of the Accreditation Self-Study Manual, Site-Visit and Committee Review have been an ongoing requirement every four years. Once a school has completed the updated self-study manual 3.1, including the site visit and committee review portions of the process, and approval for renewal accreditation, the school will then convert to the new five-year accreditation cycle.

Accreditation Renewal Process

Step One: Self-Study: The Self-Study is the process whereby the institution begins documenting its level of compliance with the four Domains. Each of the Domains has been divided into four Standards, allowing for several teams within the institution to focus on specific areas. Each Standard has between one and five Indicators. For each of the sixteen sections (and included standards), the school will provide documentation and narratives as evidence of their current level of compliance. Once this application is processed, a Dropbox folder will be created for submission of the self-study workbooks, evidences and documentation.

Refer to the FCCPSA K-12 Accreditation Manual 3.1 for additional details on the Self-Study Process.

Step Two: Review of the Self-Study: The Evaluation Chair and Inspection Team will review the evidences and narratives contained in the Self-Study. Areas of clarification or additional documentation will be communicated with the school's administration before the Site Visit is scheduled.

Step One and Two fee of \$750 to be included with this application.

Step Three: Site-Visit (External Review): Every school is unique, so no two site visits will be the same. Therefore, the number of days scheduled and the number of site visit team members will vary depending on the school type, programs offered and size.

Site Visit Cost breakdown: Team Leader day one: \$800; each additional team member \$400 per day.

Refer to the FCCPSA K-12 Accreditation Manual for additional details on the Site Visit process.

Step 4: FCCPSA Accreditation Committee Review: The results of the Self-Study, External Review and the institution's Continuous Improvement Plan will be presented to the FCCPSA Accreditation Committee for review. The committee will vote to approve the school for accreditation, or provide a list of areas of improvement that must be met before accreditation can be obtained.

There are no cost factors for the Accreditation Committee Review.

Part E: Please enclose a copy of the following items: (Or email a PDF version to the FCCPSA office.)

_____ School Brochure _____ School Philosophy, including a Statement of Faith

Please return this completed form with your Step 1, payment and the required items from section E.

Total Amount Enclosed: \$750 (Make check payable to FCCPSA.)

Signed: _____ Date: _____

Please return this signed form with your payment to:

FCCPSA
P.O. Box 5100
Deltona, FL 32728-5100

If you have any questions, please call or email:
Joe Gibilisco, President
(386) 218-5310
joe.gibilisco@fccpsa.org